Air Force Security Assistance Center

AFSA

Application Suite – Requisition History Tool Tutorial

AFSAC Schoolhouse
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9/11/16

U.S. AIR FORCE

Integrity Service Excellence

Description
Application Suite

- **Re-host of commonly used SAMIS queries**
  - **Requisition History Data (SAMIS QAID 165D)**
    - **Provides detail & summary requisition history data**
  - **Catalog Data (SAMIS QAID 283)**
    - **National Stock Number (NSN) lookup with application, I&S, pricing and item manager information**
  - **Contract Data and Narrative links (SAMIS QAID 205 and QAID NARR) available in Requisition History query**
    - **Reflects contract data associated with requisitions**
    - **Allows user to input and browse narratives**

Description
Application Suite

- **Application Suite – Catalog Tool**
  - **Re-hosted SAMIS Catalog (QAID 283)**
  - **Application Suite – Catalog Tool Tutorial will teach you how to use the Catalog tool. (See the Application Suite – Catalog Tool Tutorial)**

- **Application Suite – Requisition History Tool**
  - **Re-hosted SAMIS Comprehensive RQN\Custom Order Data (QAID 165D) (QAID 165A) (QAID 180R)**
  - **Tool allows interrogation of Contract and Narratives.**
  - **Application Suite – Requisition History Tool Tutorial will teach you how to use the**

AFSAC Online Home Page
https://afsac.wpafb.af.mil

AFSAC Online

Home | What's New | Security | Feedback | Help

Air Force Security Assistance Center
Wright Patterson AFB, Ohio 45433

Supporting Worldwide Partnerships

AFSAC Online Links
- Home
- What's New
- System Requirements
- FAQ's
- Security
- Feedback
- Tech Support
- Apply for AFSAC Online and/or SAMIS Account
- Change Password
- Security Cooperation Information Portal (SCIP) Web Site **Password Required**
- Apply for SCIP Portal Account ▶

Application Links
- Tutorials ▶
- Applications Suite
- Supply Application
- Letter of Request (LOR) ▶
- Logistics Applications ▶

AFSAC Online

- AFSAC ... not inte ... have de ... provide ...

- Busine ...

(Use the navigation links on the left to access the business applications)

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.

The AFSAC Online tools are accessed through the AFSAC Online website using any Internet connection.

    --DSL or high-speed internet connection recommended

    --Click here to apply for AFSAC Online account

AFSAC Online
Feedback/Technical Assistance

Use the "Feedback" link to document questions/comments about AFSAC Online tools.

For "Technical Assistance" (connectivity issues) with the **AFSAC Online** tools contact AFSAC Technical Support.

AFSAC Online – Application Suite

The Application Suite is listed under the Application Links section in AFSAC Online.

Application Links

- Applications Suite (if you are having problems, See system requirements page)
- Supply Application
- Letter of Request (LOR) Preparation Checklist ▶
- Letter of Request (LOR) Submission ▶
- Logistics Applications ▶
- Financial Applications ▶
- WWRS
- PROSIII Program Information ▶
- Tech Order ▶

Selecting

- FY11 MSD Prices 17-Sep-2010

(Use ___ he left to access the busir___

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.

We also provide a number of Logistics and Financial Applications as well as Worldwide Warehouse Applications (WWRS), Technical Order Index, Parts and Rep___ (PROS) II Monthly Metrics, Letter of Request (LOR) Submission/ Validation and AFSAC Online Metrics.

We are constantly striving to develop new tools for our customers. Look for account automation features such as automated password resets and additional AFS___ upcoming months.

Access our business applications directly from our navigation menu on the left side of all our pages.
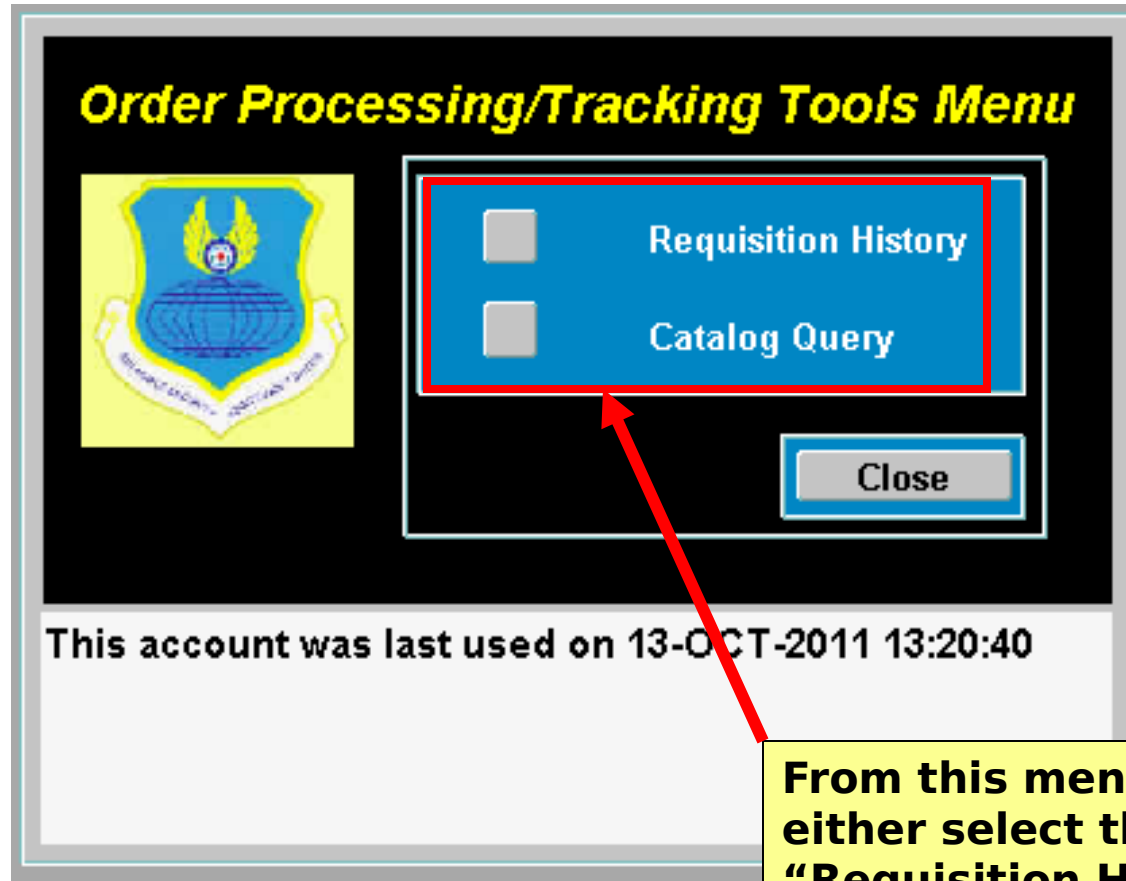
AFSAC Online Login – Application Suite

Web Logon

Air Force Security Assistance Center Online

Username

Password

Logon

Cancel

Wright-Patterson AFB,OH

1. **Use your AFSAC Online ID and Password to access the Application Suite.**

2. **Then click "Logon" button.**

Order Processing/Tracking Tools Menu

Order Processing/Tracking Tools Menu

- Requisition History
- Catalog Query

Close

This account was last used on 13-OCT-2011 13:20:40

From this menu you can either select the "Requisition History" tool or "Catalog Query" tool.

Application Suite - Requisition History Tool Tutorial

Use this Tutorial, to learn "How To" use the Requisition History tool.

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Order Processing/Tracking Tools Menu

Requisition History

Catalog Query

This account was last used on 13-OCT-2011 13:20:40

Click on the Requisition History button to start a history search on requisitions.

Requisition History

This screen allows you to enter the parameters for your requisition history search.

NOTE: AFSAC Online will limit the user from viewing only their own country's data.

Requisition History

Selecting the "Open/Closed" radial button will search for open and closed requisitions.

Selecting the "Total History" radial button will search for all requisitions including completed.

Requisition History

This search can provide all requisitions from a country with the same Document Control Number (DCN) date and serial number. This search option is similar to the QAID 165D in SAMIS.

Country/Date Serial

Country

Date Serial

Type Status

○ Open/Closed

● Total History

Document Number

Doc No

Country/Case/Line (Open Only)

Country

Case

NIIN

NIIN

Line (O

Country (Opt)

Query . . .

Report

Cl

One search option is to:

1. Enter your two digit country code and the last 8 digits of the requisition's DCN.

2. Click the "Query" button.

Requisition History

This search can provide all requisitions from a country with the same DCN. This search option is similar to the QAID 165D in SAMIS.

AFSA

Country/Date Serial
Country
Date Serial

Type Status
○ Open/Closed
◉ Total History

Document Number
Doc No

Country/Case/Line (Open Only)
Country
Case
Line (O

NIIN
NIIN
Country (Opt)

Query... Report Clear Exit

Another search option is to:

1. Enter your 14 digit Document (Control) Number.

2. Click the "Query" button.

Requisition History

This search can provide all requisitions from a country where the same National Item ID Number (NIIN) was ordered. This search option is similar to the QAID 180R in SAMIS.

Country/Date Serial
Country [ ]
Date Serial [ ]

Type Status
○ Open/Closed
◉ Total History

Document Number
Doc No [ ]

Country/Case/Line (Open Only)
Country
Case
Line (O

NIIN
NIIN [ ]
Country (Opt) [ ]

Query . . .

Another search option is to:

1. Enter your 9 digit NIIN which is contained in the National Stock Number (NSN) of the requisition. The Country code is optional.

2. Click the "Query" button.

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Requisition History

This search can provide all requisitions from a country's, case and line. This search option is similar to the QAID 165A in SAMIS.

Another search option is to:

1. Enter your Country code and 3 digit Case code. The Line code and Not Mission Capable Supply (NMCS) Only check box are optional.

2. Click the "Query" button.

Country/Date Serial

Type Status
- Open/Closed
- Total History

Country/Case/Line (Open Only)

Country

Case

Line (Opt)

☐ NMCS Only

Query . . .   Report   Clear   Exit

Requisition History Example

Let's take a look at the first search option:

1. **Enter the country code and the Date Serial number for the document control number that you are searching.**

2. **Click the "Query" button.**

Country Code has been erased from examples.

Requisition History Example

The Requisition History Summary Data window appears based on your search parameters.

From this window other data can be displayed by clicking on the other buttons at the bottom of the window.

Country Code has been erased from examples.

Requisition History Example

Requisition History

Summary Data
Select Document No
D B4482315110

Record 1 of 1

Suaddr   DA2QAJ   Line Item 014   Status   Completed
Orig S/N   1680013359832LS   Current Status CA
Current S/N 1680013359832MH   Status Date   08250
Item Name   SEAT,AIRCRAFT EJECT   ESD

Summary Data
Process Date   98231   RDD/NMCS A20   Original Unit Price $100,444.27
Ship Date   01198   Priority   3   Current Unit Price

If you Click on the "Values/Quantities" button.

Values/Quantities
Codes

Status | FIA Data | Shipments | Freight | Deliveries | Summary
Narrative(Y) | Contract | Manager | Catalog | New Query | Exit

Country Code has been erased from examples.

Requisition History Example

The Quantities and Values window appears for the selected requisition.

Window

Summary Requisition Data

Quantities

Original Rqn	1
Current Rqn	
Due Out	
Backorder	
Contract	
Released	
Shipped	1
Cancelled	1
Min Buy	0
Delivered	1

Values

Original	$100,444.27
Current	
Ordered	
Cancelled	$.00
Delivered	$142,621.00
Estimated	$.00
Actual	

Document No   D   B4482315110

Status   Completed

Print   Close

Click the "Close" button to close window.

Country Code has been erased from examples.

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Requisition History Example

Requisition History — Oracle Applications

File Edit Help Window

Summary Data
Select Document No
D   B4482315110

Record   1   of   1

Suaddr	DA2QAJ	Line Item 014	Status	Completed
Orig S/N	1680013359832LS		Current Status	CA
Current S/N	1680013359832MH		Status Date	08250
Item Name	SEAT,AIRCRAFT EJECT		ESD	

Summary Data

Process Date	98231	RDD/NMCS A20	Original Unit Price $100,444.27
Ship Date	01198	Priority 3	Current Unit Price
Complete Date	03332	FUP FPZ	

Values/Quantities
Codes

If you Click on the "Codes" button.

| Status | FIA Data | Shipments | Freight | Deliveries | Summary |
| Narrative(Y) | Contract | Manager | Catalog | New Query | Exit |

Country Code has been erased from examples.

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Requisition History Example

The Codes window appears for the selected requisition.

Click the "Close" button to close window.

Country Code has been erased from examples.

Requisition History Example

Requisition History — Oracle Applications

File Edit Help Window

Summary Data

Select Document No
D B4482315110

Record 1 of 1

Suaddr	DA2QAJ	Line Item	014
Orig S/N	1680013359832LS		
Current S/N	1680013359832MH		
Item Name	SEAT,AIRCRAFT EJECT		

Status: Completed
Current Status: CA
Status Date: 08250
ESD:

Summary Data

Process Date	98231	RDD/NMCS	A20	Original Unit Price	$100,444.27
Ship Date	01198	Priority	3	Current Unit Price	
Complete Date	03332	FUP	FPZ		
Doc ID	A01	Unit of Issue	EA		
Cross Ref D/N					

Values/Quantities
Codes

If you Click on the "Status" button.

Status   FIA Data   Shipments   Freight   Deliveries   Summary
Narrative(Y)   Contract   Manager   Catalog   New Query   Exit

Country Code has been erased from examples.

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Requisition History Example

Requisition History Example

Requisition History Example

File   Edit   Help   Window

Oracle Applications

Requisition History

Summary Data

Selected Doc No

D   B4482315110

Suaddr	DA2QAJ	Line Item 014	Status	Completed
Orig S/N	1680013359832LS	Current Status	CA
Current S/N	1680013359832MH	Status Date	08250
Item Name	SEAT,AIRCRAFT EJECT	ESD	

Doc ID	RIC	U/I	Qty	Dem/ Sfx	Pri	RDD/ ESD	Advice Status*	Process Date	FUP	CCI	CEX Number	Unit Price
A01	FPZ											100,444.27
AE5	FPZ											142,621.00
AE3	FNH											

Use the slide bars to see more Detail Status data on this requisition.

*Click on Advice/Status for Definition

Status	FIA Data	Shipments	Freight	Deliveries	Summary
Narrative(Y)	Contract	Manager	Catalog	New Query	Exit

Country Code has been erased from examples.

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Requisition History Example

Requisition History Example

The Financial Inventory Accounting (FIA) window appears for the selected requisition.

Country Code has been erased from examples.

Requisition History Example

Requisition History

Summary Data
Select Document No
D   B4482315110

Record   1   of   1

Suaddr   DA2QAJ   Line Item 014   Status   Completed
Orig S/N   1680013359832LS   Current Status CA
Current S/N 1680013359832MH   Status Date   08250
Item Name   SEAT,AIRCRAFT EJECT   ESD

Summary Data

Process Date   98231   RDD/NMCS A20   Original Unit Price $100,444.27
Ship Date   01198   Priority   3   Current Unit Price
Complete Date   03332   FUP   FPZ
Doc ID   A01   Unit of Issue EA
Cross Ref D/N

If you Click on the "Shipments" button.

| Status | FIA Data | Shipments | Freight | Deliveries | Summary |
| Narrative(Y) | Contract | Manager | Catalog | New Query | Exit |

Country Code has been erased from examples.

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Requisition History Example

The Shipments window appears for the selected requisition.

Country Code has been erased from examples.

Requisition History Example

If you Click on the "Freight" button.

Country Code has been erased from examples.

Requisition History Example

The Freight window appears for the selected requisition.

Country Code has been erased from examples.

Requisition History Example

If you Click on the "Deliveries" button.

Country Code has been erased from examples.

Requisition History Example

Requisition History Example

Requisition History

Summary Data
Select Document No
D   B4482315110

Record   1   of   1

Suaddr — DA2QAJ   Line Item 014   Status — Completed
Orig S/N — 1680013359832LS   Current Status CA
Current S/N 1680013359832MH   Status Date — 08250
Item Name — SEAT,AIRCRAFT EJECT   ESD

Summary Data

Process Date — 98231   RDD/NMCS A20   Original Unit Price — $100,444.27
Ship Date — 01198   Priority — 3   Current Unit Price
Complete Date — 03332
Doc ID — A01
Cross Ref D/N

If you Click on the "Narrative" button.

Note: The "(Y)" indicates that there is a narrative for this requisition. A "(N)" means NO narrative.

Status | FIA Data | Shipments | Freight | Deliveries | Summary
Narrative(Y) | Contract | Manager | Catalog | New Query | Exit

Country Code has been erased from examples.

Requisition History Example

File Edit Help Window

Enter Document Number

Narrative (All)   19 OCTOBER 2011

Name

Doc Nr

Indicators
☐ CRN ☐

> **The Narrative window appears for the selected requisition. Click the "Query" button to read the Narrative.**

Indicators
◉ All   ○ CRN   ○ NMCS

D   B4482315110

Query

Delete Copy Print Upd... Query List < > New Mass Exit

> **Country Code has been erased from examples.**

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Requisition History Example

The Narrative window appears for the selected requisition.

Country Code has been erased from examples.

Requisition History Example

Requisition History

Summary Data
Select Document No
D   B4482315110
Record   1   of   1

Suaddr DA2QAJ   Line Item 014   Status Completed
Orig S/N 1680013359832LS   Current Status CA
Current S/N 1680013359832MH   Status Date 08250
Item Name SEAT,AIRCRAFT EJECT   ESD

Summary Data

Process Date 98231   RDD/NMCS A20   Original Unit Price $100,444.27
Ship Date 01198   Priority 3   Current Unit Price
Complete Date 03332   FUP FPZ
Doc ID A01   Unit of Issue EA
Cross Ref D/N

Values/Quantities
Codes

If you Click on the "Contract" button.

Status   FIA Data   Shipm
Narrative(Y)   Contract   Manager   Catalog   New Query   Exit

Country Code has been erased from examples.

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Requisition History Example

Contract Data Interrogation

Selected Parameters

PIIN	Call	CLIN	CC/Case/Line	Document No	NIIN
				D B4482315110	

Contract Data

PIIN	Call	CLIN	CC/Case/Line
F4162499C1104		0001AA	QAJ 014

The Contract window appears for the selected requisition.

Document No	Stock Number		Order Qtv	Due-In Date	Unit Price	Ship Qtv *
D B4482315110	1680 013359832	LS	1	29-Jun-2001	$142,621.00	

*Total Shipped

Record 1 of 1 | Acctg . . . | Codes . . . | Dates . . . | New Query | Exit |

Country Code has been erased from examples.

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Requisition History Example

Requisition History

Summary Data — Select Document No

D   B4482315110

Record   1   of   1

Suaddr   DA2QAJ   Line Item 014   Status   Completed

Orig S/N   1680013359832LS   Current Status CA

Current S/N 1680013359832MH   Status Date   08250

Item Name   SEAT,AIRCRAFT EJECT   ESD

Summary Data

Process Date   98231   RDD/NMCS A20   Original Unit Price $100,444.27

Ship Date   01198   Priority   3   Current Unit Price

Complete Date   03332   FUP   FPZ

Doc ID   A01   Unit of Issue EA

Cross Ref D/N

Values/Quantities

Codes

Status   FIA Data   Shipments   Freight   Deliveries   Summary

Narrative(Y)   Contract   Manager   Catalog   New Query   Exit

If you Click on the "Manager" button.

Country Code has been erased from examples.

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Requisition History Example

The Manager Information window appears for the selected requisition.

Country Code has been erased from examples.

Requisition History Example

Requisition History (Oracle Applications window)

File Edit Help Window

Summary Data
Select Document No | Suaddr | **DA2QAJ** | Line Item **014** | Status | **Completed**

Current Status **CA**

Status Date **08250**

ESD

Original Unit Price **$100,444.27**

Current Unit Price

Values/Quantities

Codes

Status | FIA Data | Shipments | Freight | Deliveries | Summary
Narrative(Y) | Contract | Manager | Catalog | New Query | Exit

If you Click on the "Catalog" button, the catalog window will open for this requisition's stock number.

If you Click on the "New Query" button, you start a new search.

If you Click on the "Exit" button, you will close and exit this tool.

Country Code has been erased from examples.

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Practice

Now it is your turn:

- Use your own AFSAC Online user ID and password, and practice displaying the data for requisitions in the Requisition History.